



ST. ANNE'S C.E.(VC) PRIMARY SCHOOL



COVID ADDENDUM TO BEHAVIOUR POLICY

'Together with God, Making Learning a Life Long Friend'

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1. Scope

This addendum applies until further notice.

It sets out changes and exceptions to our normal behaviour policy. Pupils, parents and staff should continue to follow our normal behaviour policy with respect to anything not covered in this addendum.

We may need to amend or add to this addendum as circumstances or official guidance changes. We will communicate any changes to staff, parents and pupils.

2. Expectations for pupils in school

2.1 New rules

When pupils are in school, we expect them to follow all of the rules set out below to keep themselves and the rest of the school community safe.

Staff will be familiar with these rules and make sure they are followed consistently.

Parents should also read the rules and ensure that their child follows the new procedures that have been put in place. Parents should contact Mr E. Hobson-Headteacher if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them and support them to integrate back into school life.

The following instructions have been created in line with the latest government guidance for restricting attendance during the national lockdown (read our summary of the guidance [here](#)).

Reasonable adjustments that you'll make for pupils with more challenging behaviour.

- There is a one-way system on the KS2 playground that all pupils and parents must adhere to. Children in reception and KS1 should enter and leave via the Y1 door. Children in Years 2/3/4 must enter and exit via Year 3 and children in Years 5 and 6 via the Year 5 door. The school day will start at 9:00am and finish at 3:15pm. Parents must wear a face covering and social distance whilst on the school playground.
- Hygiene, such as handwashing and sanitising will be maintained and increased. Children will either wash or sanitise upon arrival, before and after break / lunch times and after being outside.
- Pupils will only be able to socialise with children in their year / key worker bubble.
- Children will only move round the school in the company of an adult with the exception of toileting where one child per bubble can attend at any one time.
- Should staff think that any child is experiencing symptoms of coronavirus whether these be primary or secondary symptoms they will be sent home immediately and risk assessment actions take place.
- All children will have their own equipment that is not shared within the bubbles. All equipment e.g. books that come from home will be quarantined for 72 hours.
- Each bubble will have use of a designated section of the outside grounds and should remain in these areas at break and lunch times.
- Children are to use their normal toilets but access is limited to one at a time.
- At lunchtimes children will eat their lunch within their key worker bubble and have a designated lunchtime supervisor assigned to them.

2.2 Rewards and sanctions for following rules

To help encourage pupils to follow the above rules, we will:

Apply usual positive behaviour methods. (see Behaviour Policy)

However, if pupils fail to follow these rules, we will:

Apply usual behaviour methods and sanctions. However, if this is related to Covid-discretion will apply.

2.3 Changed rules

Until further notice, we will alter the following school rules:

- Expectations for attendance - the latest government guidance says that from 5 January 2021 until half term, only the children of critical workers and vulnerable pupils should attend school, with remote learning offered to all others. Critical Workers and Vulnerable pupils will be contacted weekly to ascertain demand for places. All other children should access remote learning via email and Class Dojo. It is expected that children learn remotely daily and send work to staff. If this is not the case the parents and carers will be contacted directly.

- The government has said that uniform policy during partial school closure is a decision for school leaders. Pupils who are attending school in person must wear uniform and follow normal school rules on uniform as set out in our Uniform Policy. If pupils cannot wear their full uniform, parents should contact Mrs Dawn Rosson- Office Manager.

3. Expectations for pupils at home

3.1 Remote learning rules

If pupils are not in school, we expect them to follow all of the rules set out below.

Parents should also read the rules and ensure their children follow them. Parents should contact Mr E. Hobson- Headteacher if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them and support them with their learning.

- Be contactable during required times - although take into account that pupils may not always be in front of a device the entire time
- Complete work to the deadline set by teachers
- Seek help if they need it, from teachers or teaching assistants
- Alert teachers if they're not able to complete work
- Use proper online conduct, such as using appropriate language in messages

During live sessions, pupils are expected to behave appropriately by:

- Being on time
- Having books and stationery ready before sessions begin
- Muting their microphone when asked
- Turning on their camera when asked
- Maintaining eye contact when asked
- Raising their hand to ask questions, or using the relevant online class participation feature
- Not disrupting the lesson for others (for example, by messaging about something other than school work)

3.2 Dealing with problems

If there are any problems with pupils adhering to rules around remote learning, including if they don't engage with the remote learning set for them, we will in the first instance directly contact parents or carers.

4. Monitoring arrangements

We will review this policy as guidance from the local authority or Department for Education is updated, and as a minimum every 3 to 4 weeks during term time]by Mr E. Hobson- Headteacher. At every review, it will be approved by the full governing board.

5. Links with other policies

This policy links to the following policies and procedures:

- Child protection policy
- Behaviour policy
- Health and safety policy
- Mobile phone policy
- Remote Learning policy
- Uniform policy